

[Sender Name]
[Sender Title]
[Sender Organization]
[Address Line 1]
[Address Line 2]
[City, Country]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Address Line 1]
[Address Line 2]
[City, Country]

Subject: Transmittal of Memorandum of Understanding (MOU) for Cross-Border Remittance Partnership

Dear [Recipient Name],

Please find enclosed the formal Memorandum of Understanding (MOU) regarding the proposed Cross-Border Remittance Agreement between [Sender Organization] and [Recipient Organization].

This document outlines the framework for our cooperation, including technical integration, regulatory compliance, fee structures, and settlement procedures intended to facilitate efficient fund transfers between [Country A] and [Country B].

We request that you review the terms as drafted. If the document meets your approval, please sign two original copies and return one to our office for our records. If you have any proposed revisions or require further clarification on specific clauses, please contact [Name of Contact Person] at [Phone Number/Email].

We look forward to establishing this partnership and enhancing our international remittance services together.

Sincerely,

[Signature]

[Sender Printed Name]
[Sender Title]

Enclosure: Memorandum of Understanding (MOU) - Cross-Border Remittance Agreement