

**Date:** [Insert Date]

**To:** [Recipient Name/Organization Name]

**Address:** [Recipient Address]

**Account/Reference Number:** [Insert Number]

**Subject: Notice of Asset Expansion Restriction**

Dear [Recipient Name],

This letter serves as formal notification that a restriction has been placed on the expansion of assets currently held or managed under the aforementioned account/reference number, effective [Start Date].

Pursuant to [Cite Specific Agreement, Regulation, or Policy], you are hereby directed to cease the following activities until further notice:

- The acquisition of new physical or digital property.
- The opening of additional credit lines or financial accounts.
- The reinvestment of dividends or capital gains into new asset classes.
- Any capital expenditures exceeding [Insert Dollar Amount].

This restriction is being implemented due to [Insert Brief Reason, e.g., Pending Audit, Regulatory Review, or Contractual Breach]. Failure to comply with this notice may result in [Insert Consequences, e.g., Legal Action, Account Suspension, or Financial Penalties].

Should you wish to appeal this restriction or provide documentation to resolve the underlying issue, please contact [Department Name] at [Phone Number] or [Email Address] no later than [Deadline Date].

Please acknowledge receipt of this letter by signing and returning the enclosed copy.

Sincerely,

[Your Name]

[Your Title]

[Company/Agency Name]

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**Acknowledgment of Receipt:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_