

[Your Institution Name]  
[Address Line 1]  
[Address Line 2]  
[Date]

[Name of Regional Director/Contact Person]  
[Title]  
Federal Deposit Insurance Corporation  
[Regional Office Address]  
[City, State, Zip Code]

RE: Response to Consent Order - [Case/Order Number]  
Subject: [Quarterly/Monthly] Progress Report

Dear [Mr./Ms. Last Name],

In accordance with the requirements set forth in the Consent Order effective [Effective Date of Order], [Your Institution Name] is providing this formal response and progress report regarding the actions taken to achieve compliance with the provisions of said Order.

As of the date of this letter, the Board of Directors and Management have taken the following steps:

**1. Management and Board Oversight:**

[Describe specific actions taken to strengthen oversight or changes in personnel].

**2. Capital Adequacy and Asset Quality:**

[Detail steps taken to improve capital ratios or address non-performing assets].

**3. Internal Controls and Policy Revisions:**

[List updated policies, internal audit findings, or new control procedures implemented].

**4. Compliance and Reporting:**

[Explain current status of compliance monitoring systems].

Attached to this letter are supporting documents, including Board meeting minutes, updated policy manuals, and financial reports, providing evidence of the progress noted above.

[Your Institution Name] remains committed to addressing all concerns identified in the Consent Order and ensuring the safety and soundness of the institution.

Should you require additional information or clarification regarding any items in this report, please contact [Name of Liaison] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title, e.g., President/CEO/Chairman of the Board]

[Your Institution Name]

Enclosures: [List attached documents]