

**[Company Name]**  
[Company Address]  
[City, State, Zip Code]

**[Date]**

**To: [Shareholder Name]**  
[Shareholder Address]  
[City, State, Zip Code]

**Subject: Disclosure Regarding Consent Order and Request for Shareholder Consent**

Dear [Shareholder Name],

This letter is to formally notify you that **[Company Name]** (the "Company") has entered into, or intends to enter into, a Consent Order with **[Regulatory Agency Name]** regarding **[Brief Description of Matter, e.g., compliance procedures or specific regulatory findings]**.

Pursuant to the terms of the Consent Order and the Company's governing documents, we are required to disclose the details of this agreement to our shareholders and obtain formal consent for **[State specific action requiring consent, e.g., changes to corporate bylaws, issuance of securities, or settlement terms]**.

**Summary of the Consent Order:**

- **Effective Date:** [Date]
- **Key Obligations:** [Briefly list 2-3 main requirements]
- **Financial Impact:** [Briefly state fine or cost, if applicable]

The Board of Directors has reviewed the terms and believes that entering into this Consent Order is in the best interest of the Company to resolve outstanding regulatory matters and ensure future compliance.

Please review the attached copy of the full Consent Order and the Resolution. We request that you sign the enclosed Consent Form and return it to **[Name/Department]** via **[Email/Mail]** no later than **[Deadline Date]**.

If you have any questions regarding this disclosure, please contact **[Contact Person Name]** at **[Phone Number/Email]**.

Sincerely,

[Signature]  
**[Name of Officer]**  
[Title]  
[Company Name]

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## SHAREHOLDER CONSENT FORM

I, **[Shareholder Name]**, holding **[Number]** shares of **[Class of Stock]**, hereby acknowledge receipt of the Disclosure Letter and the Consent Order dated **[Date]**. By signing below, I provide my formal consent to the actions described therein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_