

Date: [Insert Date]

To: [Insert Name of Head of IT/IAM Department]

From: [Insert Name of Supervisory Authority/Internal Audit]

Subject: Supervisory Letter regarding Identity and Access Management (IAM) Controls

Dear [Insert Name],

This letter follows the recent assessment of the Identity and Access Management (IAM) framework within your department. The purpose of this communication is to highlight areas requiring immediate attention to ensure compliance with organizational security policies and regulatory standards.

During our review, the following control deficiencies were identified:

- **User Access Reviews:** Periodic recertification of access rights is not being performed consistently across all critical applications.
- **Privileged Access Management:** There is insufficient monitoring of administrative accounts and a lack of "just-in-time" provisioning for elevated privileges.
- **Terminated User Accounts:** Delays were noted in the decommissioning of access for employees who have left the organization.
- **Password Complexity and MFA:** Current enforcement of Multi-Factor Authentication (MFA) is not universal for remote access points.

Required Actions:

1. Submit a formal Remediation Plan addressing the gaps mentioned above by [Insert Date].
2. Provide evidence of the most recent completed User Access Review for [Insert System Name].
3. Update the IAM Standard Operating Procedures (SOP) to reflect automated offboarding triggers.

Failure to address these findings may increase the risk of unauthorized access and potential data breaches. We request a meeting on [Insert Date/Time] to discuss your strategy for mitigation.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Department]