

Date: [Insert Date]

To: [Insert Executive Name/Board of Directors]

Organization: [Insert Company Name]

Subject: Supervisory Letter regarding Third-Party Vendor Risk Management (TPRM)

Dear [Insert Name],

This letter serves as formal notification regarding the findings of our recent supervisory review of [Company Name]'s Third-Party Vendor Risk Management (TPRM) framework. The objective of this review was to evaluate the effectiveness of the company's policies, procedures, and internal controls relating to the lifecycle of vendor engagements.

Scope of Review:

The review focused on the following pillars:

- Due Diligence and Selection
- Contractual Provisions and Legal Review
- Ongoing Monitoring and Performance Management
- Termination and Exit Strategies

Key Findings:

While certain areas of your risk management framework are functional, the following deficiencies require your immediate attention:

- [Insert Deficiency 1: e.g., Lack of updated SOC2 reports for critical vendors]
- [Insert Deficiency 2: e.g., Inadequate business continuity testing with third parties]
- [Insert Deficiency 3: e.g., Absence of formal risk ranking for subcontractors (Fourth-parties)]

Required Actions:

To address these findings, [Company Name] is required to submit a Remediation Plan by [Insert Date]. This plan must include:

1. Specific actions to mitigate the identified risks.
2. Assigned owners for each remediation task.
3. A timeline for completion, not to exceed [Insert Number] months.

Failure to adequately address these concerns may result in further supervisory action or restrictions on new vendor engagements.

We remain available to discuss these findings further. Please direct any questions to [Insert Department/Name].

Sincerely,

[Your Name]

[Your Title]

[Regulatory Body/Compliance Department]