

[Date]

[Recipient Name]

[Title]

[Financial Institution Name]

[Address Line 1]

[Address Line 2]

RE: Notice of Call Report Data Deficiency

Dear [Recipient Name],

This letter serves as formal notification regarding inaccuracies identified in the Consolidated Reports of Condition and Income (Call Report) submitted by [Financial Institution Name] for the period ending [Date].

Upon review, the following discrepancies were noted:

- **Schedule [X], Line Item [Y]:** Reported value of [Amount] does not reconcile with [Supporting Documentation/Internal Records].
- **Schedule [X], Line Item [Y]:** Incorrect classification of [Asset/Liability Type].
- **Calculation Error:** Mathematical inconsistency found in Schedule [X].

Accurate reporting is a regulatory requirement and is essential for the monitoring of the institution's financial soundness. You are requested to perform the following actions:

1. Conduct a thorough review of the identified schedules.
2. Submit an amended Call Report via the [Submission System Name] no later than [Due Date].
3. Provide a written explanation detailing the cause of these errors and the internal controls implemented to prevent future occurrences.

Failure to rectify these deficiencies in a timely manner may result in further supervisory action or civil money penalties.

Please contact [Contact Name] at [Phone Number] or [Email Address] if you have any questions regarding this notice.

Sincerely,

[Sender Name]

[Sender Title]

[Regulatory Body/Department Name]