

Date: [Insert Date]

To: [Branch Manager Name / Applicant Name]

From: [Security Department / Review Committee Name]

Subject: Security Infrastructure Review Feedback - [Branch Location/ID]

Dear [Name],

We have completed the security infrastructure review for the proposed branch application at [Branch Address]. Please find the feedback and required actions outlined below:

**Review Status:** [Approved / Provisionally Approved / Action Required]

**Key Findings:**

- **Physical Perimeter:** [Enter feedback on doors, locks, and windows]
- **Surveillance Systems:** [Enter feedback on CCTV coverage and storage]
- **Access Control:** [Enter feedback on badge readers and restricted areas]
- **Alarm Systems:** [Enter feedback on intrusion sensors and panic buttons]

**Required Remediation:**

1. [Requirement 1]
2. [Requirement 2]
3. [Requirement 3]

Please address the "Action Required" items and submit evidence of completion by [Deadline Date]. A follow-up inspection will be scheduled once these updates are received.

If you have any questions regarding these requirements, please contact the Security Review Team.

Best regards,

[Signature]

[Name of Reviewer]

[Title]

[Department]