

Date: [Insert Date]

To: [Insert Bank Name]

Branch Address: [Insert Bank Address]

City/Country: [Insert City, Country]

Subject: Authorization for International Wire Transfer

Dear Sir/Madam,

I, [Your Full Name], authorize [Insert Bank Name] to debit my account and execute an international wire transfer as per the details provided below:

1. Sender Details:

Account Holder Name: [Insert Name]

Account Number: [Insert Account Number]

Currency: [Insert Currency, e.g., USD]

2. Beneficiary Details:

Beneficiary Name: [Insert Recipient Name]

Beneficiary Address: [Insert Recipient Address]

Beneficiary Account Number/IBAN: [Insert IBAN or Account Number]

Beneficiary Bank Name: [Insert Recipient Bank Name]

Beneficiary Bank Address: [Insert Recipient Bank Address]

3. Transfer Details:

SWIFT/BIC Code: [Insert SWIFT Code]

Amount to Transfer: [Insert Amount in Figures and Words]

Purpose of Remittance: [Insert Reason, e.g., Invoice Payment/Gift]

Intermediary Bank (if applicable): [Insert Intermediary Bank Details]

4. Fee Instruction:

All transfer charges are to be borne by: [Select: Sender / Beneficiary / Shared]

I confirm that the information provided above is accurate. Please proceed with the transaction at the earliest.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]