

Date: [Insert Date]

To: [Bank Name]

Branch Address: [Insert Branch Address]

City, State, Zip: [Insert City, State, Zip]

Subject: Authorization for Third-Party Wire Transfer

To Whom It May Concern,

I, [Your Full Name], holder of account number [Your Account Number], hereby authorize [Bank Name] to execute a one-time wire transfer from my account to the third-party recipient as detailed below:

Recipient Information:

Recipient Name: [Third Party Name/Business Name]

Recipient Address: [Recipient Physical Address]

Bank Name: [Recipient Bank Name]

Bank Address: [Recipient Bank Address]

Account Number / IBAN: [Recipient Account Number]

SWIFT/BIC Code: [Recipient SWIFT Code]

Routing Number (if applicable): [Recipient Routing Number]

Transfer Details:

Currency: [e.g., USD, EUR]

Amount: [Insert Amount in Figures]

Amount in Words: [Insert Amount in Words]

Purpose of Payment: [e.g., Invoice Payment, Property Purchase]

I understand that wire transfer fees may apply and I authorize the bank to debit these fees from my account. I confirm that all information provided above is accurate and I release [Bank Name] from any liability resulting from errors in the information provided.

Should you need to verify this request, you may contact me at [Your Phone Number] or via email at [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Full Name]

[Your ID/Passport Number]