

[Current Date]

[Borrower's Full Name]

[Borrower's Address]

[City, State, Zip Code]

**Subject: Acceptance of Postdated Checks for Loan Repayment**

Dear [Borrower's Name],

This letter is to formally acknowledge the receipt of [Number of Checks] postdated checks for the repayment of your personal loan, account number [Account Number].

The details of the checks received are as follows:

- **Bank Name:** [Name of Bank]
- **Check Numbers:** [Check Range, e.g., 001 to 012]
- **Total Amount per Check:** [Amount]
- **Payment Schedule:** Monthly, starting from [Start Date] to [End Date]

We confirm that these checks will be held securely and deposited only on the dates indicated on each respective check. Please ensure that sufficient funds are available in your account on these dates to avoid any returned check fees or late payment penalties.

In the event of any changes to your banking information or if you wish to settle the balance through an alternative method, please notify us at least [Number] days before the next scheduled deposit date.

Thank you for your commitment to your repayment schedule.

Sincerely,

[Lender Signature]

[Lender Name/Company Name]

[Contact Information]