

[Current Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Acceptance of Postdated Check for Trust Account

Dear [Client Name],

This letter confirms that [Law Firm/Entity Name] has received a postdated check from you regarding [Matter Name/Case Number].

Check Details:

Check Number: [Check Number]

Check Date: [Date on Check]

Amount: \$[Amount]

We acknowledge your request to hold this check until the date inscribed on the instrument. Please be advised that we will hold this check in a secure location and will not deposit it into our Trust Account until [Date on Check].

By providing this postdated check, you ensure that sufficient funds will be available in your account on the date of deposit. If there are any changes to your financial status or if you wish to provide an alternative form of payment before the date above, please notify our office immediately.

Please sign below to acknowledge your agreement with these terms and return a copy to us.

Sincerely,

[Your Name/Authorized Signature]

[Title]

Client Acknowledgment:

I, [Client Name], authorize [Law Firm/Entity Name] to hold the aforementioned check and deposit it into the Trust Account on or after [Date on Check].

Signature: _____ Date: _____