

FINAL NOTICE

[Date]
[Customer Name]
[Address Line 1]
[Address Line 2]

Subject: Final Notice of Impending Transfer of Dormant Account Funds

Dear [Customer Name],

Our records indicate that your account, [Account Number], has remained inactive for a period of [Number] years. Despite our previous attempts to contact you, we have not received a response or witnessed any activity on this account.

Under [State/Country] law, accounts that show no activity for an extended period are classified as unclaimed property. This is your final notice that unless you take action by [Deadline Date], the balance of [Account Balance] will be transferred to the [Government Agency/State Treasury] as required by law.

To prevent this transfer and keep your account active, please perform one of the following actions before [Deadline Date]:

- Log in to your online banking portal and perform a transaction.
- Visit any local branch with a valid government-issued ID.
- Sign and return the enclosed "Account Reactivation Form" using the provided envelope.

Once funds are transferred to the state, you will no longer be able to claim them through this financial institution. You will instead be required to file a claim directly with the [Name of State Unclaimed Property Division].

If you have already taken steps to reactivate this account, please disregard this letter.

Sincerely,

[Sender Name]
[Title]
[Financial Institution Name]
[Phone Number]