

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email]  
[Date]

[Bank Name]  
[Bank Branch Address]  
[City, State/Province]  
[Country]

**Subject: Request for Cross-Border Remittance for Family Maintenance Support**

Dear Bank Manager,

I am writing to request a cross-border wire transfer from my account [Your Account Number] for the purpose of family maintenance and financial support.

Please find the beneficiary and transaction details below:

- **Beneficiary Name:** [Full Name of Recipient]
- **Relationship to Sender:** [e.g., Spouse, Child, Parent]
- **Beneficiary Address:** [Full Address in Destination Country]
- **Beneficiary Bank Name:** [Recipient's Bank Name]
- **Beneficiary Bank Address:** [Recipient's Bank Branch Address]
- **SWIFT/BIC Code:** [Bank Code]
- **Account Number/IBAN:** [Recipient's Account Number]
- **Transfer Amount:** [Currency and Amount]
- **Purpose of Remittance:** Family Maintenance / Living Expenses

I confirm that this remittance is intended solely for the personal maintenance of my family members and is not for any commercial or investment purposes. I have attached the necessary supporting documents (e.g., proof of relationship/ID) as required by local foreign exchange regulations.

Please debit my account for the transfer amount plus any applicable banking fees and commissions.

Thank you for your assistance. Please contact me at [Your Phone Number] if you require any further information.

Sincerely,

[Signature]  
[Your Printed Name]