

To,
The Branch Manager,
[Name of the Bank]
[Bank Branch Address]
[City, Country]

Date: [Insert Date]

Subject: Request for Outward Remittance towards Foreign Direct Investment (FDI)

Dear Sir/Madam,

I/We, [Your Name/Company Name], holding Account Number [Your Account Number] at your branch, request you to effect an outward remittance for the purpose of Foreign Direct Investment as per the details provided below:

1. Details of the Remitter:

Name: [Full Name/Company Name]
Address: [Registered Address]
PAN/Tax ID: [Tax Identification Number]

2. Details of the Beneficiary:

Name of the Investee Company: [Foreign Company Name]
Address: [Address in Host Country]
Country of Investment: [Country Name]

3. Payment Details:

Currency: [e.g., USD/EUR/GBP]
Amount (in figures): [Amount]
Amount (in words): [Amount in Words]

4. Beneficiary Bank Details:

Bank Name: [Overseas Bank Name]
Bank Address: [Overseas Bank Address]
SWIFT/BIC Code: [Swift Code]
IBAN/Account Number: [Beneficiary Account Number]

5. Nature of Investment:

[e.g., Equity Shares / Compulsorily Convertible Debentures / Joint Venture]

Declaration:

I/We hereby declare that this investment is in compliance with the Foreign Exchange Management regulations and the prevailing FDI policy of the government. All required documents, including the share purchase agreement and statutory declarations, are attached herewith.

Please debit the total amount along with applicable bank charges from my/our aforementioned account.

Yours faithfully,

[Signature]

[Name of Authorized Signatory]

[Designation]

[Phone Number]

Enclosures:

1. Form A2 / FEMA Declaration
2. Certified Copy of Board Resolution
3. Investment Agreement / Share Subscription Agreement
4. Statutory Auditor Certificate (if applicable)