

Date: [Insert Date]

To:

[Bank Name]

[Branch Address]

[City, Country]

Subject: Request for Cross-Border Remittance of Intellectual Property Royalties

Dear Sir/Madam,

We, [Your Company Name], hereby request the remittance of intellectual property royalty payments as per the details provided below:

1. Remittance Details:

- **Amount to be Remitted:** [Currency and Amount]
- **Nature of Payment:** Royalty for [Type of IP, e.g., Software License, Patent, Trademark]
- **Invoice Number:** [Insert Number]
- **Period Covered:** [From Date] to [To Date]

2. Beneficiary Information:

- **Beneficiary Name:** [Licensor/Owner Name]
- **Beneficiary Address:** [Full Address]
- **Bank Name:** [Recipient Bank Name]
- **Account Number/IBAN:** [Insert Number]
- **SWIFT/BIC Code:** [Insert Code]

3. Tax Compliance:

- **Withholding Tax (WHT):** [Percentage]% has been deducted as per [Local Law/Tax Treaty].
- **Net Amount:** [Insert Net Amount after Tax]

4. Supporting Documents Attached:

- Executed Intellectual Property License Agreement
- Commercial Invoice
- Tax Residency Certificate (TRC) of the Beneficiary (if applicable)
- Proof of Withholding Tax Payment

We confirm that this transaction complies with all prevailing foreign exchange regulations and the terms of our license agreement. Please process this transfer and debit the total amount plus applicable bank charges from our account number [Your Account Number].

Sincerely,

[Authorized Signature]

[Name of Signatory]

[Title/Position]

[Company Stamp/Seal]