

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Company Name]
[Company Department/Billing Address]
[City, State, Zip Code]

Subject: Formal Revocation of Direct Debit Authorization

Dear Billing Department,

I am writing to formally notify you that I am revoking my authorization for [Company Name] to withdraw funds from my bank account via Direct Debit, effective immediately.

Please stop all future automatic debits associated with the following account:

- **Customer Account Number:** [Your Customer Reference Number]
- **Bank Name:** [Name of Your Bank]
- **Account Number (Last 4 digits):** [Last 4 Digits of Bank Account]

I have also notified my bank of this revocation. Please confirm in writing that you have received this request and that no further attempts to debit my account will be made.

Sincerely,

[Your Signature]
[Your Printed Name]