

[Current Date]

[Customer Name]

[Street Address]

[City, State, Zip Code]

**RE: Confirmation of Overnight Sweep Account Transfer**

Dear [Customer Name],

This letter serves as official confirmation regarding the automated overnight sweep transfer performed for your account(s) ending in [Last 4 Digits of Account Number].

**Transaction Details:**

- **Date of Transfer:** [Date]
- **Amount Transferred:** \$[Amount]
- **Source Account:** [Account Name/Type]
- **Destination Account:** [Account Name/Type]
- **Remaining Operating Balance:** \$[Amount]

The funds were swept in accordance with your standing instructions to maximize interest earnings and/or optimize cash management. These funds will be returned to your primary operating account at the start of the next business day, or as dictated by your specific sweep agreement.

Please review these details and keep this letter for your financial records. If you have any questions or wish to modify your sweep instructions, please contact your Relationship Manager or call our customer service department at [Phone Number].

Thank you for choosing [Bank/Institution Name].

Sincerely,

[Signature Name]

[Title]

[Bank/Institution Name]