

[Bank Name]  
[Department Name]  
[Bank Address]  
[City, State, Zip Code]

[Date]

[Customer Name]  
[Company Name, if applicable]  
[Customer Address]  
[City, State, Zip Code]

**Subject: Confirmation of Target Balance Sweep Transfer**

Dear [Customer Name],

This letter serves as formal confirmation of the funds transfer executed under your Target Balance Sweep agreement for the following accounts:

- **Concentration Account:** [Account Number ending in XXXX]
- **Subsidiary Account:** [Account Number ending in XXXX]
- **Transaction Date:** [Date of Transfer]

**Transaction Details:**

- **Pre-Transfer Balance:** \$[0.00]
- **Target Balance Requirement:** \$[0.00]
- **Transfer Amount:** \$[0.00]
- **Transfer Direction:** [To Concentration / From Concentration]
- **Post-Transfer Balance:** \$[0.00]

The funds were moved automatically to maintain your pre-defined target balance as per your standing instructions. No further action is required on your part.

If you have any questions regarding this transfer or your account settings, please contact your Relationship Manager or call our Treasury Services team at [Phone Number].

Thank you for choosing [Bank Name].

Sincerely,

[Authorized Signatory Name]  
[Title]  
[Bank Name]