

To,  
The Branch Manager,  
[Bank Name]  
[Bank Branch Address]

Date: [Current Date]

**Subject: Mandate for Auto Debit (ECS/NACH) for Mutual Fund Investment**

Dear Sir/Madam,

I hereby authorize [Name of Mutual Fund House/AMC] and their authorized service providers to debit my bank account via National Automated Clearing House (NACH) or Electronic Clearing Service (ECS) for the purpose of a Systematic Investment Plan (SIP).

My bank account details are as follows:

- **Account Holder Name:** [Your Full Name]
- **Account Number:** [Your Bank Account Number]
- **Account Type:** [Savings/Current]
- **Bank Name:** [Bank Name]
- **Branch:** [Branch Name]
- **IFSC Code:** [Your Bank's IFSC Code]
- **MICR Code:** [Your Bank's MICR Code]

The details of the SIP investment are:

- **Mutual Fund Name:** [Name of Mutual Fund]
- **Folio Number (if existing):** [Folio Number]
- **SIP Amount:** [Amount in Figures] ([Amount in Words])
- **Debit Frequency:** [Monthly/Quarterly]
- **SIP Date:** [Date of the month, e.g., 5th or 10th]
- **Mandate Period:** From [Start Date] to [End Date or "Until Cancelled"]

I understand that the bank will not be held responsible for any rejection of the transaction due to insufficient funds or any other technical reason. I also undertake to maintain sufficient balance in my account on the specified date of debit.

Please find enclosed a cancelled cheque for account verification purposes.

Thank you.

Yours sincerely,

[Signature]  
[Your Full Name]

[Your Phone Number]  
[Your Email Address]