

To,
The Branch Manager,
[Bank Name]
[Branch Address]

Date: [Current Date]

Subject: Request for premature withdrawal of Fixed Deposit for marriage expenses

Dear Sir/Madam,

I am writing to request the premature withdrawal of my Fixed Deposit (FD) held at your branch. Due to the upcoming marriage of [Name of person getting married], I require immediate funds to cover the wedding expenses.

The details of the Fixed Deposit are as follows:

- **FD Receipt Number:** [Enter FD Number]
- **Account Holder Name:** [Your Full Name]
- **Deposit Amount:** [Initial Deposit Amount]
- **Date of Maturity:** [Original Maturity Date]

I request you to close the aforementioned FD and credit the principal amount along with the accrued interest (after applicable penalties) to my savings account linked with your bank.

Savings Account Details:

Account Number: [Your Savings Account Number]
IFSC Code: [Bank IFSC Code]

I have attached a copy of the FD receipt and my ID proof for your verification. Please process this request at the earliest.

Thank you.

Yours sincerely,

[Your Signature]

[Your Full Name]
[Your Phone Number]
[Your Address]