

DATE: [Insert Date]

TO:

[Account Holder Name]

[Last Known Address]

[City, State, Zip Code]

RE: OFFICIAL WARNING - NOTICE OF UNCLAIMED BANK DEPOSITS

Dear [Account Holder Name],

Our records indicate that the following account(s) held at [Bank Name] have shown no activity for a period of [Number] years:

- **Account Number:** [Insert Masked Account Number]
- **Account Type:** [Insert Account Type]
- **Current Balance:** [Insert Balance Amount]

Under [State/Country] law, accounts that remain inactive for an extended period are classified as "Unclaimed Property." This letter serves as a final formal warning that if no action is taken by [Deadline Date], the funds in this account will be transferred to the [State Treasury/Relevant Authority] as required by the Unclaimed Property Act.

To prevent the transfer of these funds and to reactivate your account, you must perform one of the following actions before the deadline:

1. Make a deposit or withdrawal at any branch location.
2. Log in to your online banking portal and perform a transaction.
3. Complete and return the enclosed "Account Reactivation Form."

If the funds are transferred to the government, you will be required to file a formal claim with the [State/Government Agency] to recover your money, which may be a lengthy process.

If you have already closed this account or believe this notice is in error, please contact our Customer Service Department immediately at [Phone Number] or visit [Website].

Sincerely,

[Sender Name]

[Title]

[Bank Name]

[Department Name]