

Date: [Insert Date]

To: [Customer Name]

Account Number: [Insert Account Number]

Address: [Insert Customer Address]

Subject: Formal Warning regarding Breach of Digital Banking Security Terms

Dear [Customer Name],

This letter serves as a formal warning regarding a recent activity on your digital banking profile that has been identified as a violation of our Digital Banking Terms and Conditions.

On [Insert Date], our security monitoring system detected the following breach:

- [Insert specific breach, e.g., Sharing of login credentials / Use of unauthorized third-party software / Failure to secure OTP codes]

Protecting your financial data is a joint responsibility. By [Insert Action], you have bypassed the security protocols designed to safeguard your funds and personal information. Such actions increase the risk of unauthorized access and financial fraud.

Required Actions:

- Immediately change your digital banking password and PIN.
- Ensure you do not share your login details or One-Time Passwords (OTP) with anyone, including individuals claiming to be bank staff.
- Review our Security Policy at [Insert Website Link].

Please be advised that further violations of our security terms may result in the temporary suspension or permanent closure of your digital banking access to protect the integrity of our network.

If you believe this notification has been sent in error, or if you suspect your account has been compromised, please contact our Fraud Department immediately at [Insert Phone Number].

Sincerely,

[Your Name/Department Name]

[Bank Name]

[Contact Information]