

Subject: Important Notice: Your account has been inactive

Dear [User Name],

We are contacting you because our records show that you have not logged into your account at [Platform/Service Name] for a period of [Number] months.

To ensure the security of your data and to optimize our system performance, we periodically close accounts that have been inactive for a long time.

What you need to do:

If you wish to keep your account active, please log in to your account at [Website URL] by [Deadline Date].

What happens if you do nothing?

If we do not record any activity by the date mentioned above, your account will be scheduled for deactivation. Once deactivated, you may lose access to your stored files, preferences, and history.

If you have forgotten your password, you can reset it here: [Password Reset Link].

If you no longer wish to use our services, no further action is required on your part.

Thank you for being part of our community.

Best regards,

The [Company Name] Team