

Date: [Insert Date]

Recipient Name: [Insert Customer Name]

Account Number: [Insert Account Number]

Address: [Insert Customer Address]

Subject: Notice Regarding Unverified Large Currency Transaction

Dear [Insert Customer Name],

We are writing to notify you regarding a recent large currency transaction associated with your account on [Insert Date of Transaction] in the amount of [Insert Amount and Currency].

In accordance with financial regulatory requirements and our internal security policies, we are required to verify the source and purpose of significant cash movements. As of the date of this letter, the documentation or information provided for this transaction remains incomplete or unverified.

To ensure your account remains in good standing and to comply with legal reporting standards, please provide the following information by [Insert Deadline Date]:

- A clear explanation of the source of these funds.
- Supporting documentation (e.g., invoices, sale agreements, or withdrawal receipts from other institutions).
- The intended purpose of the transaction.

Please submit these documents via [Insert Submission Method, e.g., Online Portal/In-Person at Branch].

Failure to provide the requested verification may result in temporary restrictions on your account or the reversal of the transaction. We appreciate your prompt attention to this matter.

If you have any questions, please contact our Compliance Department at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Insert Name/Department]

[Insert Institution Name]