

DATE: [Insert Date]

TO: [Recipient Name/Department]
[Recipient Bank/Institution Name]
[Address Line 1]
[Address Line 2]

RE: URGENT DEMAND FOR REMITTANCE OF DELINQUENT FUNDS

To whom it may concern,

This letter serves as a formal demand for the immediate remittance of funds held by [Bank Name] that are currently overdue for transfer to [Your Company Name/Account Name].

As of [Date], the following transaction(s) remain outstanding:

- **Reference Number:** [Insert Number]
- **Transaction Date:** [Insert Date]
- **Amount:** [Insert Currency and Amount]
- **Originating Account:** [Insert Details]

Despite previous inquiries made on [Dates of previous contact], these funds have not been settled. This delay constitutes a breach of standard banking protocols and is causing significant financial disruption.

DEMAND IS HEREBY MADE that you remit the full amount of [Insert Amount] to the following account within [Number] business days of receipt of this letter:

Bank Name: [Your Bank Name]
Account Name: [Your Account Name]
Account Number/IBAN: [Your Number]
SWIFT/BIC: [Your SWIFT Code]

Failure to comply with this demand will leave us with no alternative but to escalate this matter to the relevant financial regulatory authorities and pursue formal legal action to recover the principal amount, accrued interest, and associated legal costs.

Please provide written confirmation of the transfer immediately.

Regards,

[Your Signature]

[Your Printed Name]
[Your Title/Company]
[Your Phone Number]