

Date: [Insert Date]

To: [Client Name]

Account Number: [Insert Account Number]

Subject: WARNING - UNAPPROVED DOMESTIC WIRE TRANSFER ATTEMPT

Dear [Client Name],

This letter serves as a formal warning regarding a domestic wire transfer attempt made on [Insert Date] in the amount of \$[Insert Amount].

Our records indicate that this transaction was initiated without following the mandatory approval protocols established for your account. Specifically, the following requirement was not met:

- [Insert specific reason, e.g., Missing secondary authorization / Exceeded daily limit without prior notice / Invalid security credentials]

Please be advised that all wire transfers must strictly adhere to the security procedures outlined in your account agreement to prevent fraud and unauthorized activity. Any further attempts to process transfers outside of these approved channels may result in a temporary suspension of your wire transfer privileges or further restrictive actions on your account.

If you believe this attempt was made in error or if you suspect your account security has been compromised, please contact our Security Department immediately at [Insert Phone Number].

We value your business and appreciate your cooperation in maintaining the security of your financial assets.

Sincerely,

[Your Name/Department]

[Institution Name]