

Date: [Insert Date]

Subject: Mandatory Disclosure of Consumer Rights

Dear [Customer Name],

In accordance with [Insert Applicable Law/Regulation, e.g., The Consumer Protection Act], [Company Name] is providing you with this mandatory disclosure regarding your rights as a consumer.

1. Right to Information: You have the right to receive clear and accurate information regarding the goods or services purchased, including the total price, taxes, and any delivery fees.

2. Right to Cancellation and Refunds: Under specific conditions, you are entitled to a "cooling-off" period of [Insert Number] days. If you wish to cancel your order or request a refund, please contact us at [Insert Contact Method].

3. Warranty and Guarantees: All products provided by [Company Name] come with a statutory warranty of [Insert Duration]. This covers defects in materials or workmanship under normal use.

4. Privacy and Data Protection: Your personal data is handled in accordance with our Privacy Policy. You have the right to access, correct, or request the deletion of your personal information.

5. Dispute Resolution: If you are dissatisfied with our service, you have the right to file a formal complaint. If we cannot resolve the issue, you may seek mediation through [Insert Regulatory Body Name].

For a full description of your rights, please visit our website at [Insert URL] or contact our support team at [Insert Phone Number/Email].

Sincerely,

[Your Name/Department]

[Company Name]

[Company Address]