

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Subject: Notification of Income Eligibility Pre-Approval

Dear [Applicant Name],

We are pleased to inform you that based on the preliminary financial information and household documentation provided on [Date of Application], you have been pre-approved regarding the income eligibility requirements for the United States Department of Agriculture (USDA) Rural Development Single Family Housing Programs.

Determination Details:

- **Household Size:** [Number of Members]
- **Annual Household Income:** \$[Amount]
- **Income Limit for Area:** \$[Amount]
- **Eligibility Status:** Pre-Approved (Income Only)

Please note that this letter serves as a pre-approval of **income eligibility only**. It does not constitute a formal commitment of funding or a final guarantee of a loan. Final approval is subject to the following:

- Verification of all provided financial documents and employment status.
- A satisfactory credit history review.
- The property meeting all USDA Rural Development site and dwelling requirements.
- Availability of program funding at the time of final commitment.

This pre-approval is valid until [Expiration Date]. If there are any significant changes to your household income or composition before this date, you must notify our office immediately as it may affect your eligibility status.

If you have any questions regarding the next steps in the application process, please contact [Loan Officer Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Official]

[Title]

[Office/Department Name]

United States Department of Agriculture