

[Date]

[Veteran Name]

[Address]

[City, State, Zip]

RE: Veteran First-Time Homebuyer Down Payment Grant Pre-Approval

Dear [Veteran Name],

Congratulations. We are pleased to inform you that you have been pre-approved for the Veteran First-Time Homebuyer Down Payment Grant. This determination is based on the initial review of your military service record and financial information provided.

Pre-Approval Terms:

- **Maximum Grant Amount:** \$[Amount]
- **Eligible Property Type:** Single-family primary residence
- **Expiration Date:** [Date]

This grant is intended to be used toward the down payment and/or closing costs of your first home purchase. This pre-approval is subject to the following conditions:

1. Verification of honorable discharge via form DD-214.
2. Final underwriting and approval of your primary mortgage loan.
3. Executed purchase contract for a qualifying property.
4. Completion of a certified homebuyer education course.

Please present this letter to your real estate agent and mortgage lender as proof of your grant eligibility. This letter is not a commitment to lend or a guarantee of funds until all final conditions are met.

Thank you for your service to our country.

Sincerely,

[Name of Officer]

[Title]

[Organization/Agency Name]

[Phone Number]

[Email Address]