

[Lending Institution Name]
[Lending Institution Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Borrower Name]
[Borrower Address]
[City, State, Zip Code]

RE: LETTER OF PRE-APPROVAL FOR COMMERCIAL MULTI-FAMILY FINANCING

To Whom It May Concern:

We are pleased to inform you that [Lending Institution Name] has completed a preliminary review of the financial information provided by [Borrower Name/Entity Name] for the purpose of a commercial multi-family mortgage loan.

Based on our initial assessment of creditworthiness, liquidity, and experience, the Borrower is pre-approved for a commercial loan under the following preliminary terms:

- **Maximum Loan Amount:** \$[Amount]
- **Property Type:** Multi-Family (5+ Units)
- **Maximum Loan-to-Value (LTV):** [Percentage]%
- **Estimated Interest Rate:** [Percentage]%
- **Amortization Period:** [Number] Years

This pre-approval is subject to the following conditions:

1. Selection and satisfactory appraisal of a specific subject property.
2. Review and approval of the property's historical operating statements and current rent roll.
3. Verification of all financial data and updated credit reports.
4. Satisfactory title search, environmental reports, and property inspections.
5. Final approval by the [Lending Institution Name] Loan Committee.

This letter is issued for informational purposes to assist the Borrower in the acquisition process and does not constitute a formal commitment to lend. This pre-approval expires on [Expiration Date].

Sincerely,

[Signature]

[Name of Loan Officer]
[Title]
[Lending Institution Name]