

Date: [Date]

To: [Seller Name / To Whom It May Concern]

Subject: Mortgage Pre-Approval Letter (Contingent on Home Sale)

Dear [Seller Name],

We are pleased to inform you that **[Buyer Name(s)]** has been pre-approved for a mortgage loan in the amount of **[\$[Loan Amount]** for the purchase of the property located at **[Property Address]**, with a purchase price of **[\$[Purchase Price]**.

This pre-approval is based on a preliminary review of the buyer's credit history, income documentation, and financial assets. This approval is subject to the following conditions:

- The successful closing and funding of the buyer's current residence located at: **[Current Property Address]**.
- A satisfactory appraisal of the subject property.
- Verification of clear title and adequate homeowner's insurance.
- No material change in the buyer's financial condition or credit score prior to closing.

Loan Details:

- **Loan Type:** [e.g., Conventional, FHA, VA]
- **Down Payment:** [Percentage or Dollar Amount]
- **Interest Rate:** [Fixed/Adjustable]

We are confident in the buyer's ability to fulfill these requirements. Should you have any questions regarding this pre-approval, please contact me directly at [Phone Number] or [Email Address].

Sincerely,

[Loan Officer Name]

[Title]

[Lending Institution Name]

[NMLS Number]