

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Subject: Extension of Pre-Approval Status

Dear [Applicant Name],

We are pleased to inform you that your request to extend your credit pre-approval has been approved. Your current pre-approval, originally issued on [Original Date], has been extended to ensure you have additional time to complete your transaction.

New Expiration Date: [New Expiration Date]

Pre-Approved Amount: [Amount]

Loan Program: [Program Type]

This extension is granted based on the credit information previously verified. Please note that this pre-approval remains subject to the following conditions:

- No material changes to your financial situation, including income, employment, or debt obligations.
- Maintenance of your current credit score.
- Satisfactory appraisal and title search of the property being purchased.
- Final underwriting approval.

If there are any significant changes to your financial profile before the new expiration date, please notify us immediately as it may affect your eligibility.

Thank you for choosing [Financial Institution Name]. We look forward to assisting you further.

Sincerely,

[Name of Loan Officer/Representative]

[Title]

[Financial Institution Name]

[Phone Number]

[Email Address]