

[Current Date]

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

Subject: Extension of Mortgage Pre-Approval and Income Re-Verification

Dear [Borrower Name],

Your mortgage pre-approval for the property loan amount of \$[Amount] is nearing its expiration date. We are pleased to inform you that we have approved an extension of your pre-approval status until [New Expiration Date].

To finalize this extension, we have conducted a re-verification of your income to ensure it meets our current lending guidelines. Based on the updated documentation provided, your financial qualifications remain consistent with our requirements.

Please note the following terms of this extension:

- The maximum loan amount remains \$[Amount].
- This extension is subject to no material changes in your credit score or debt-to-income ratio.
- Final approval is subject to a satisfactory property appraisal and title search.

If you have any questions or are ready to move forward with a purchase agreement, please contact your loan officer at [Phone Number] or [Email Address].

Sincerely,

[Loan Officer Name]

[Lending Institution Name]

[NMLS Number]