

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Recipient Name/Organization]  
[Recipient Address]  
[City, State, Zip Code]

**Subject: Verification of Sale of Asset - [Description of Asset]**

To Whom It May Concern,

This letter serves as formal verification regarding the sale of the following asset:

- **Asset Description:** [e.g., Vehicle Make/Model, Property Address, or Stock Name]
- **Identification Number:** [e.g., VIN, Serial Number, or Account Number]
- **Date of Sale:** [Date]
- **Sale Price:** \$[Amount]
- **Buyer Name:** [Name of Buyer]

I confirm that I was the legal owner of the aforementioned asset and that all rights, titles, and interests have been transferred to the buyer as of the sale date listed above. The proceeds from this sale were received in the form of [e.g., Cash, Check, Wire Transfer].

Attached to this letter, please find a copy of the [Bill of Sale / Closing Statement / Receipt] as supporting documentation.

Should you require any further information or additional documentation regarding this transaction, please feel free to contact me directly at [Phone Number].

Sincerely,

[Signature]  
[Printed Name]