

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name or Financial Institution Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Letter of Explanation for Wire Transfer

To Whom It May Concern,

I am writing this letter to provide an explanation regarding a wire transfer in the amount of \$[Amount] sent/received on [Date] via [Bank Name].

The purpose of this wire transfer was for [State the reason, e.g., purchase of real estate, gift to a family member, business investment, or payment for services].

I confirm that the source of these funds is [State source, e.g., personal savings, sale of property, or employment income]. The relationship between the sender and the recipient is [State relationship, e.g., buyer/seller, parent/child, or contractor/client].

If you require any additional documentation, such as invoices, bank statements, or contracts, please let me know.

Sincerely,

[Your Signature]

[Your Printed Name]