

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name or Department]
[Organization Name]
[Address]
[City, State, Zip Code]

RE: Bankruptcy Discharge Verification - Case No: [Your Case Number]

Dear [Recipient Name or Contact Person],

I am writing to formally request a verification of my bankruptcy discharge. This documentation is required for [state reason, e.g., a loan application, credit repair, or employment verification].

Please provide a formal letter or a certified copy of the Discharge Order confirming that my bankruptcy case has been successfully discharged. My case details are as follows:

- **Full Name:** [Your Legal Name]
- **Social Security Number (Last 4 digits):** [Last 4 Digits]
- **Case Number:** [Your Case Number]
- **Chapter:** [Chapter 7 / 11 / 13]
- **Discharge Date:** [Date of Discharge]
- **Court Location:** [U.S. Bankruptcy Court District/Location]

Please send the requested documentation to the following address:

[Your Name / Recipient Name]
[Mailing Address]
[City, State, Zip Code]

If there are any fees associated with this request, or if you require additional information, please contact me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]