

**Date:** [Insert Date]

**Application Number:** [Insert Application Number]

**Borrower Name:** [Insert Borrower Name]

**Address:** [Insert Borrower Address]

## **Subject: Conditional Loan Approval and Bankruptcy Clearance Requirement**

Dear [Insert Borrower Name],

We are pleased to inform you that your application for a [Insert Loan Type, e.g., Mortgage/Personal Loan] in the amount of \$[Insert Amount] has been **conditionally approved** by [Insert Lending Institution Name].

Final approval and the disbursement of funds are subject to the satisfaction of the following bankruptcy-related conditions:

- **Bankruptcy Discharge Papers:** Provide a certified copy of the Discharge of Debtor order from the U.S. Bankruptcy Court for Case Number [Insert Case Number, if known].
- **Schedules and Petitions:** Provide a full copy of the original bankruptcy filing, including all schedules (Schedule D, E, and F).
- **Letter of Explanation:** A signed letter detailing the circumstances that led to the bankruptcy filing and the steps taken to ensure financial stability since the discharge.
- **Credit Re-establishment:** Verification of [Number] months of clean payment history on at least [Number] active credit accounts since the discharge date.
- **Court Trustee Statement:** If currently in Chapter 13, a written statement from the Court Trustee granting permission to incur new debt.

Please provide the requested documentation by [Insert Deadline Date]. Failure to provide these documents or any negative findings during the final verification process may result in the withdrawal of this conditional approval.

This letter is not a commitment to lend. The final terms, interest rate, and approval remain subject to a final underwriting review and the satisfaction of all other standard closing conditions.

If you have any questions regarding these requirements, please contact your Loan Officer at [Insert Phone Number] or via email at [Insert Email Address].

Sincerely,

[Insert Name]

[Insert Title]

[Insert Lending Institution Name]