

[Date]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

RE: Reinstatement of Surety Bond

Bond Number: [Insert Bond Number]

Principal: [Insert Name of Insured/Business]

Obligee: [Insert Name of Government Agency/Obligee]

To Whom It May Concern,

Please be advised that [Insert Surety Company Name] hereby reinstates the above-referenced surety bond, which was previously cancelled or moved for non-renewal effective [Insert Cancellation Date].

This reinstatement is effective [Insert Reinstatement Date]. By issuance of this letter, the bond is considered to be in full force and effect without any lapse in coverage. All terms, conditions, and provisions of the original bond remain unchanged.

We confirm that all required premiums have been paid and the principal is currently in good standing with our company.

Please update your records to reflect that this bond is active. Should you have any questions or require further documentation, please contact our office at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Authorized Signature]

[Printed Name]

[Title/Agency Name]

[Attorney-in-Fact]