

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Surety Company Name]
[Attn: Underwriting/Bonding Department]
[Company Address]
[City, State, Zip Code]

Re: Request for Reinstatement of Fiduciary Bond

Bond Number: [Insert Bond Number]
Principal: [Insert Your Name/Name of Fiduciary]
Case Name: [Insert Estate or Case Name]
Case Number: [Insert Court Case Number]
Court: [Insert Name of Court]

To Whom It May Concern,

I am writing to formally request the reinstatement of the above-referenced fiduciary bond, which was recently [canceled/marked for non-renewal] effective [Date of Cancellation].

The reason for the lapse was [provide brief reason, e.g., missed premium payment, delay in filing court documentation, or administrative oversight]. This issue has now been resolved as follows:

- [Item 1: e.g., Enclosed is the full premium payment of \$XX.XX]
- [Item 2: e.g., Attached is the updated accounting filed with the court]
- [Item 3: e.g., Attached is the court order confirming my continued appointment]

As the court requires this bond to remain in active status for me to fulfill my duties as [Executor/Administrator/Guardian/Conservator], I respectfully request that you issue a Reinstatement Notice or a new Bond Power of Attorney immediately. Please forward a copy of the reinstatement confirmation to both myself and the [Name of Court] at the following address: [Insert Court Address].

Thank you for your prompt attention to this matter. Please contact me at [Your Phone Number] if you require any further information.

Sincerely,

[Your Signature]
[Your Printed Name]