

Date: [Insert Date]

Buyer(s): [Insert Buyer Names]

Property Address: [Insert Property Address / Lot Number]

Contract Reference: [Insert Contract Number]

Subject: Notice of Construction Delay and Extension of Commitment Date

Dear [Insert Buyer Name(s)],

This letter serves as formal notification regarding the construction progress of your new home located at [Insert Address]. Due to unforeseen circumstances including [Insert Reason: e.g., supply chain disruptions, weather conditions, or labor shortages], the original estimated completion date has been delayed.

Pursuant to the terms of your Purchase Agreement, the Seller hereby extends the construction completion commitment and the anticipated closing date as follows:

- **Original Estimated Completion Date:** [Insert Date]
- **Revised Estimated Completion Date:** [Insert Date]
- **New Mortgage Commitment/Rate Lock Extension Deadline:** [Insert Date]

We understand the inconvenience this may cause and are working diligently to finalize your home. Please acknowledge receipt of this extension by signing below and returning a copy to our office by [Insert Deadline Date].

We recommend that you contact your mortgage lender immediately to discuss any necessary extensions to your financing commitment or interest rate lock.

If you have any questions, please contact [Insert Contact Name] at [Insert Phone Number/Email].

Sincerely,

[Insert Name/Title]

[Insert Construction Company Name]

Acknowledgment of Receipt and Acceptance:

Buyer Signature / Date

Buyer Signature / Date