

Subject: Reminder: Payment pending for Order #[Order Number]

Dear [Customer Name],

Thank you for your recent order with [Store Name].

We are reaching out because we have not yet received payment for order #[Order Number], placed on [Date].

**Order Summary:**

Items: [Item Names]

Total Amount: [Currency Symbol][Amount]

To complete your purchase, please click the link below to visit our secure checkout page:

[Click here to pay for your order](#)

If you have already sent the payment, please disregard this message. If you are experiencing any technical difficulties or wish to cancel your order, please contact us at [Support Email/Phone Number].

Best regards,

[Your Name/Company Name]

[Website URL]