

[Date]

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

Subject: Notice of Unapproved Rate Lock Extension - Loan Number: [Loan Number]

Dear [Borrower Name],

We are writing to formally notify you that your request for an extension of the interest rate lock on your mortgage loan application has not been approved.

Your current rate lock is scheduled to expire on [Expiration Date]. After a thorough review of your file, we are unable to grant the extension for the following reason(s):

- [Insert Reason, e.g., Request submitted past the deadline]
- [Insert Reason, e.g., Documentation requirements not met within the lock period]
- [Insert Reason, e.g., Extension period exceeds maximum allowable company policy]

As a result of this decision, please be advised of the following options regarding your loan:

1. **Prevailing Market Rate:** If your loan does not close by the expiration date, your interest rate will be subject to the prevailing market rates at the time of closing.
2. **Relock:** You may choose to relock your rate based on current market pricing, which may be higher than your original locked rate.

Please contact your Loan Officer, [Officer Name], at [Phone Number] or [Email Address] as soon as possible to discuss how you would like to proceed and to receive an updated Loan Estimate if applicable.

Thank you for your prompt attention to this matter.

Sincerely,

[Name of Sender/Department]

[Lending Institution Name]