

[Date]

[Buyer Name]

[Buyer Address]

[City, State, Zip Code]

**RE: NOTICE OF MISSING EARNEST MONEY DEPOSIT**

Property Address: [Property Address]

Dear [Buyer Name],

This letter serves as formal notice regarding the Earnest Money Deposit (EMD) for the purchase of the property located at the address listed above.

According to the Purchase Agreement signed on [Date], an Earnest Money Deposit in the amount of \$[Amount] was due to be delivered to [Escrow/Title Company Name] by [Due Date]. As of today, [Current Date], we have received notification that these funds have not been deposited.

Please be advised that the failure to deliver the Earnest Money Deposit within the timeframe specified in the contract constitutes a potential default of the agreement. To maintain the validity of the contract, please take one of the following actions immediately:

- Provide proof of wire transfer or deposit to [Escrow/Title Company Name].
- Deliver the funds directly to the designated Escrow Agent no later than [Time] on [Date].

If the funds are not received by the deadline stated above, the Seller reserves the right to exercise their contractual remedies, which may include cancellation of the Purchase Agreement.

Please contact me immediately at [Your Phone Number] or [Your Email Address] to confirm that the deposit has been sent or to discuss any issues preventing the transfer.

Sincerely,

[Your Name]

[Your Title/Company Name]

cc: [Listing Agent Name], [Escrow Officer Name]