

[Date]

[Buyer Name]

[Buyer Address]

[City, State, Zip Code]

RE: Request for Proof of Funds - Earnest Money Deposit

Dear [Buyer Name],

In accordance with the Purchase Agreement dated [Date] for the property located at [Property Address], this letter serves as a formal request for documentation verifying the availability of funds for your Earnest Money Deposit (EMD).

Please provide a recent bank statement, a letter from your financial institution, or a certified account summary showing a minimum balance of \$[Amount] available in liquid funds. For your privacy, you may redact account numbers or unrelated transaction history, provided your name and the final balance are clearly visible.

Please submit this documentation by [Time] on [Date] to ensure compliance with the contract timelines and to proceed with the escrow process.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Company Name]

[Title/Role]

[Phone Number]

[Email Address]