

Subject: Welcome to Your Refinance Mortgage Application

Dear [Applicant Name],

Thank you for choosing [Company Name] for your mortgage refinancing needs. We have successfully received your application, and we are excited to help you achieve your financial goals.

Your application reference number is: **[Application ID]**

What happens next?

- **Review:** Our underwriting team will begin a preliminary review of your documentation.
- **Documentation:** If we require additional information such as pay stubs, tax returns, or bank statements, your loan officer will contact you shortly.
- **Appraisal:** We will notify you if a new property appraisal is required for your home.

You can track the status of your application at any time through our online portal: [Link to Portal].

If you have any immediate questions, please contact your dedicated Loan Officer, [Officer Name], at [Phone Number] or [Email Address].

We look forward to working with you.

Best regards,

The Mortgage Team
[Company Name]
[Company Address]
[Website]