

Date: [Date]

Subject: Notice of Transfer of Servicing - Flood Insurance Policy

Policy Number: [Policy Number]

Property Address: [Property Address]

Dear [Policyholder Name],

This letter is to formally notify you that the servicing of your flood insurance policy is being transferred from your current servicer to a new servicer.

Current Servicer Information:

Company Name: [Current Servicer Name]

Contact Number: [Current Phone Number]

New Servicer Information:

Company Name: [New Servicer Name]

Mailing Address: [New Servicer Address]

Customer Service Phone: [New Phone Number]

Website: [New Website URL]

Effective Date of Transfer: [Date of Transfer]

What this means for you:

- There is no change to your insurance coverage or policy terms.
- Starting on [Date], all premium payments and inquiries regarding your policy should be directed to [New Servicer Name].
- If your premiums are paid through an escrow account by your mortgage lender, we have notified your lender of this change. No action is required from you regarding payment.

If you have any questions concerning this transfer, please contact our customer service department at [Phone Number].

Sincerely,

[Sender Name/Organization]

[Title]