

NOTICE OF TRANSFER OF SERVICING

Date: [Insert Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Joint Notice of Transfer of Servicing regarding Account Number: [Insert Account Number]

Dear [Customer Name],

As a result of the corporate merger between [Name of Transferor] and [Name of Transferee], the servicing of your account is being transferred. This means that the right to collect payments from you and to manage your account is being transferred from [Name of Transferor] to [Name of Transferee].

Effective Date of Transfer: The transfer of servicing will be effective as of [Insert Date].

Payment Instructions:

- [Name of Transferor] will stop accepting payments from you after [Date].
- [Name of Transferee] will begin accepting payments from you on [Date].
- Please make all payments due on or after [Date] to [Name of Transferee] at the following address: [Insert New Payment Address].

Customer Service Information:

If you have questions for the present servicer ([Name of Transferor]), please contact [Phone Number] between the hours of [Hours of Operation].

If you have questions for the new servicer ([Name of Transferee]), please contact [Phone Number] between the hours of [Hours of Operation].

Important Note: Under federal law, during the 60-day period following the effective date of the transfer of your loan servicing, a loan payment received by your old servicer before its due date may not be treated by the new servicer as late, and a late fee may not be imposed on you.

Sincerely,

[Name of Authorized Officer]
[Name of Transferor Company]

[Name of Authorized Officer]
[Name of Transferee Company]