

Date: [Date]

Subject: NOTICE OF SERVICING TRANSFER

Dear [Borrower Name],

The servicing of your mortgage loan is being transferred, effective [Effective Date]. This means that after this date, a new company will be collecting your mortgage payments and managing your loan account.

Current Servicer Information:

[Current Servicer Name]

[Phone Number]

[Website]

The current servicer will stop accepting payments from you after [Date].

New Servicer Information:

[New Servicer Name]

[Mailing Address for Payments]

[Phone Number]

[Website]

The new servicer will start accepting payments from you on [Date].

Important Details:

- **Payments:** If you use an online bill pay service through your bank, please update the payee information and mailing address to the new servicer.
- **Insurance:** We have notified your insurance agent of this change. No action is required from you regarding your homeowner's insurance.
- **Terms:** This transfer does not affect any terms or conditions of your mortgage instruments other than who services your loan.

If you have questions for the current servicer, please call [Current Servicer Phone] before [Date].

If you have questions for the new servicer, please call [New Servicer Phone] on or after [Date].

Sincerely,

[Current Servicer Name]

and

[New Servicer Name]