

[Date]

[Borrower Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Servicing Transfer and Pending Loan Modification

Loan Number: [Account Number]

Dear [Borrower Name],

The servicing of your mortgage loan is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Transfer Date].

Status of Loan Modification:

Our records indicate that you have a pending application for a mortgage loan modification. Please be advised that [New Servicer Name] has received your modification request and all supporting documentation submitted to date. The transfer of your account will not require you to restart the application process.

Important Details:

- **New Servicer Contact:** [New Servicer Name], [Address], [Phone Number].
- **Payments:** Beginning [Date], please send all mortgage payments to the new servicer.
- **Review Period:** The new servicer will continue the review of your modification request. You will receive a written status update or decision by [Date].

If you have questions regarding the status of your modification during this transition, please contact our Transfer Department at [Phone Number].

Sincerely,

[Current Servicer Name / New Servicer Name]